# DRAFT - REVIEW BEFORE SUBMISSION

## Davis-Bacon and Related Acts Weekly Certified Payroll: WH-347 draft

Not the official form. The order and box numbers follow form WH-347, revision January 2025.

| PROJECT NAME | PROJECT NO. OR CONTRACT NO. | CERTIFIED PAYROLL NO. | PRIME CONTRACTOR'S / SUBCONTRACTOR'S BUSINESS NAME |
|---|---|---|---|
| Cedar Creek Water Plant Upgrade | CC-2026-01 / SAMPLE-0001 | 7 | Riverbend Electric LLC |
| **PROJECT LOCATION** | **WAGE DETERMINATION NO.** | **WEEK ENDING DATE** | **PRIME CONTRACTOR'S / SUBCONTRACTOR'S BUSINESS ADDRESS** |
| Springfield, IL | SAMPLE-WD-0001 | 3/14/2026 | 123 Sample Road, Springfield, IL 62701 |

☐ Submission of final DBRA certified payroll form ☒ Prime contractor ☐ Subcontractor Check these marks on the official form. ST = straight time, OT = overtime.

| (1A) WORKER ENTRY NO. | (1B-1D) WORKER NAME | (1E) WORKER IDENTIFYING NO. | (2) J OR RA | (3) LABOR CLASSIFICATION | | (4) HOURS WORKED EACH DAY S 3/8 | M 3/9 | T 3/10 | W 3/11 | T 3/12 | F 3/13 | S 3/14 | (5) TOTAL HOURS FOR WEEK | (6A) HOURLY WAGE RATE, ST AND OT | (6B) TOTAL FRINGE BENEFIT CREDIT | (6C) PAYMENT IN LIEU OF FRINGE | (7A) GROSS AMOUNT EARNED | (7B) GROSS EARNED FOR ALL WORK | (8) DEDUCTIONS FOR ALL WORK: TAX WITH-HOLDINGS | FICA | OTHER | TOTAL DEDUC-TIONS | (9) NET PAY TO WORKER |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Dana Whitfield | 1041 | J | Electrician | ST | | 8 | 8 | 8 | 8 | 8 | | 40 | $48.50 | $22.75 | | $1,940.00 | $1,940.00 | $291.00 | $148.41 | | $439.41 | $1,500.59 |
| | | | | | OT | | | | | | | | | | | | | | | | | | |
| 2 | Luis Ortega | 1042 | J | Electrician | ST | | 8 | 8 | 8 | 8 | 8 | | 40 | $48.50 | $22.75 | | $2,231.00 | $2,231.00 | $343.57 | $170.67 | | $514.24 | $1,716.76 |
| | | | | | OT | | | | | 2 | 2 | | 4 | $72.75 | | | | | | | | | |
| 3 | Priya Shah | 1043 | RA | Electrician Apprentice | ST | | 8 | 8 | 8 | 8 | 8 | | 40 | $29.10 | $11.40 | | $1,164.00 | $1,164.00 | $151.32 | $89.05 | | $240.37 | $923.63 |
| | | | | | OT | | | | | | | | | | | | | | | | | | |
| 4 | Marcus Bell | 1044 | J | Laborer | ST | | 8 | 8 | 8 | 8 | 8 | | 40 | $31.20 | $14.60 | | $1,341.60 | $1,341.60 | $187.82 | $102.63 | | $290.45 | $1,051.15 |
| | | | | | OT | | | | | | | 2 | 2 | $46.80 | | | | | | | | | |
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| **TOTALS FOR THE WEEK, ALL PAGES (ST above, OT below)** | | | | | | | | | | | | | **160 6** | | | | **$6,676.60** | | | | | **$1,484.47** | **$5,192.13** |

This draft is made by CertifiedPay from your payroll file. It is not the official form WH-347, and CertifiedPay is not affiliated with the U.S. Department of Labor. Check every figure before you copy it to the official form.

These boxes were not in your payroll file. A person typed them in CertifiedPay, and a box nobody filled in is empty: (2) journeyworker or registered apprentice, the overtime rate in (6A), (6C), (7B), FICA and other deductions, the payroll number, the wage determination number, the marks above the table and the certifying official.

(6B) shows the fringe benefit figure exactly as it was in your file: check whether it is an hourly rate or a weekly amount. Tax withholdings is federal plus state tax when your file had those columns. (7A), total deductions and (9) are the amounts from your file.

SAMPLE

# DRAFT - REVIEW BEFORE SUBMISSION

## Statement of Compliance: points to check before you sign the official form

Not the official form. The order and box numbers follow form WH-347, revision January 2025.

| PROJECT NAME | PROJECT NO. OR CONTRACT NO. | PAYROLL NO. | PRIME CONTRACTOR'S / SUBCONTRACTOR'S BUSINESS NAME |
|---|---|---|---|
| Cedar Creek Water Plant Upgrade | CC-2026-01 / SAMPLE-0001 | 7 | Riverbend Electric LLC |
| **PROJECT LOCATION** | **WEEK ENDING DATE** | **CERTIFYING OFFICIAL'S NAME AND TITLE** | |
| Springfield, IL | 3/14/2026 | Jordan Avery, Owner | |

Page 2 of form WH-347 is the Statement of Compliance. The certifying official confirms the points below and signs. This draft lists the points in short form so that you can check them before you sign. The wording that counts is the wording printed on the official form.

- ☐ **1.** The payroll is correct and complete, and the wage and fringe benefit rates paid are not less than the rates of the wage determination for the work each worker performed.
- ☐ **2.** The regular payrolls and other basic records for the week are complete, accurate and available on request.
- ☐ **3.** Each worker is reported under the classification of the work actually performed.
- ☐ **4.** Apprentices are in a registered apprenticeship program. The official form has a table for the program name, the registration and the labor classification. If this does not apply, leave the box empty and write N/A in that table.
- ☐ **5.** Fringe benefits are paid in cash or to bona fide plans. If you claim an hourly credit, the official form has a table for the plans and for the hourly credit of each worker.
- ☐ **6.** All workers were paid the full weekly wages earned, with no rebates and with no deductions other than permissible ones.

The form's instructions say that boxes 1, 2, 3 and 6 must always be checked. Mark the boxes on the official form.

**WARNINGS CONFIRMED DURING REVIEW IN CERTIFIEDPAY (not part of the form)**

No warnings were confirmed during review.

SAMPLE

Not signed. This is a draft: sign the official form only.

| SIGNATURE OF CERTIFYING OFFICIAL | DATE | TELEPHONE NUMBER | EMAIL ADDRESS |
|---|---|---|---|
| | | (555) 010-0142 | payroll@riverbend-electric.example |